



## **Pewsey Community Area Partnership (PCAP)**

### **Safeguarding Code of Conduct 2019**

All adults who work or volunteer with, and on behalf of young people and vulnerable adults are accountable for the way in which they behave and for the steps they take to manage risk and safeguard young people and vulnerable adults.

We support projects that build resilience for young people and vulnerable adults and widen their links with the local community.

**Throughout all our work and activities, the best interests of the participants are our prime concern.**

Adults working or volunteering with young people and vulnerable adults occupy a position of considerable trust. Our conduct and behaviour, including in our private life, must demonstrate that we will always act in the best interests of the young people and vulnerable adults with whom we come into contact. We avoid any behaviour which may compromise our ability to safeguard young people and vulnerable adults and PCAP's reputation.

This Code of Conduct is accepted and signed by all staff and volunteers participating in PCAP's projects and ensures that we are all aware of our responsibilities and expectations in supporting young people and vulnerable adults.

It is available to staff and volunteers and indicates that we fully understand and are committed to PCAP's Policy and procedures for Safeguarding and the Welfare of young people and vulnerable adults.

In order to acknowledge our individual responsibility to protect young people and vulnerable adults, and to reduce the likelihood of abuse taking place, each member of staff and volunteer agrees to:

- 1) to model and promote PCAP's commitment to safeguarding young people and vulnerable adults in all aspects of their work and wider conduct, including in the use of social network sites
- 2) not to exploit or abuse their position with regard to young people and vulnerable adults
- 3) to follow the procedures relating to safeguarding, including promoting the Welfare of young people and vulnerable adults through this Code of Conduct, and associated policies relating to confidentiality and data protection
- 4) to follow Wiltshire Council procedures for reporting concerns about a child, or about the behaviour of an adult, without delay

- 5) to undertake safeguarding updates specific to their role in order to keep knowledge and skills up to date
- 6) to model positive examples of behaviour towards young people and vulnerable adults and adults
- 7) not to make inappropriate, sexual or abusive remarks
- 8) to listen to and respect the views of young people and vulnerable adults
- 9) to recognise that young people and vulnerable adults can be adversely affected by words and actions and to sensitively challenge inappropriate, offensive, racist or abusive language and behaviour, when safe and appropriate to do so
- 10) to ensure that any physical contact with a child is appropriate, acceptable to the child and non-abusive
- 11) to ensure that on occasions when they are unable to avoid being on their own with young people and vulnerable adults, they
  - i) have consulted with the parent/carer and made them aware of planned activities and venues including all car journeys, and
  - ii) understand the potential risks of adults being on their own with young people and vulnerable adults and
- 12) agree all personal care of a young person or vulnerable adult beforehand with the young person or vulnerable adult and their parent/carer, and only undertake it if the young person or vulnerable adult is unable to do this for themselves without assistance, this includes nappy changing and visits to the bathroom or lavatory for personal care.

## **Declaration**

I acknowledge my responsibility to protect young people and vulnerable adults.

I have read and agree to follow the:

- PCAP Policy for Safeguarding and Promoting the Welfare of Young people and vulnerable adults
- PCAP's Code of Conduct for Safeguarding and Promoting the Welfare of Young people and vulnerable adults
- Confidentiality policy and procedure
- Data Protection policy and procedure

I accept that failure to work to this Code of Conduct may result in expulsion from the project and a formal investigation. For staff this may result in disciplinary action; volunteers who do not comply with the Code of Conduct may be asked to leave the project.

Signed: \_\_\_\_\_

Print name: \_\_\_\_\_

Role (staff/volunteer) \_\_\_\_\_ Date \_\_\_\_\_

**We appreciate the time, energy and commitment that everyone brings to PCAP. Through our consistent approach we each play a part in helping to ensure that our support helps young people and vulnerable adults to be safe, secure and happy.**