

PEWSEY COMMUNITY AREA PARTNERSHIP (PCAP)

Thursday 16th October 2014
7pm at Upavon Village Hall

MINUTES

Present

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| Cllr Dawn Wilson | Wilcot & Huish (With Oare) Parish Council, WfCAP, PCAP Chair |
| Patrick Wilson | Pewsey and District Chamber of Commerce, PCAP Vice Chair & Acting Chair |
| Cllr Peter Deck | Pewsey PC and Sub Group Lead - Planning and Crime & Community Safety |
| Cllr Colin Gale | Rushall Parish Council, CATG Chair, Sub Group Lead - Transport |
| Caroline Brailey | Community Area Manager, Wiltshire Council |
| Cllr Paul Oatway | Wiltshire County Council |
| Cllr Carolyn Whistler | North Newnton Parish Council, PCAP Sub Group Lead - Environment |
| Cllr Peter Bell | Marden Parish Council |
| Cllr Nigel Thursby | Patney Parish Council |
| Cllr Paul Mills | Chirton & Conock Parish Council |
| Cllr Tim Fowle | Charlton & Wilsford Parish Council |
| Cllr Margaret Holden | Easton Parish Council |
| Cllr Russ Appleton | Upavon Parish Council |
| Cllr Paul Cowan | Upavon Parish Council |
| Sgt Clare Wallace | Wiltshire Police |
| Karen Brown | Pewsey Community Youth Officer, Wiltshire Council |
| Renate Malton | Project Officer, Flood Planning, Wiltshire Council |
| Andrew Lord | North Wessex Downs AONB, Planning Advisor |
| Cassie Fowle | Member of the Public |
| Susie Brew | PCAP Coordinator & Grafton Parish Council |

1) Welcome and Introductions

The Chair welcomed everyone to the meeting and asked everyone to introduce themselves.

2) Minutes

The Minutes of the PCAP meeting of Thursday 24th July 2014 were approved and signed off.

3) Apologies for Absence

Apologies were received from:

| | |
|--------------------|------------------------------------|
| Nina Weatherill | Little Bedwyn Parish Council |
| Dave Harvey | Charlton & Wilsford Parish Council |
| Steve Hepworth | Alton Parish Council |
| Mike Franklin | Wiltshire Fire & Rescue Service |
| Jacki Barnwell | Ham Parish Council |
| Vee Thursby | PCAP Treasurer |
| Tesher Fitzpatrick | Great Bedwyn Parish Council |

Alton, Beechingstoke, Burbage, Buttermere, Charlton and Wilsford, Chirton & Conock, Easton, Grafton, Great Bedwyn, Ham, Little Bedwyn, Manningford, Marden, Milton Lilbourne, North Newnton, Patney, Pewsey, Rushall, Shalbourne, Stanton St Bernard, Upavon, Wilcot and Huish (with Oare), Woodborough, Wootton Rivers

www.pewseycap.org.uk

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Ruth Kinderman
Nicola Gilbert

Dee Nix

Woodborough Parish Council
PCAP Sub Group Lead - Education & Lifelong
Learning
PCAP Sub Group Lead - Health & Social Care

4) Declarations of Interest

None received.

Crime & Community Safety (moved up the agenda on request)

Sgt Clare Wallace introduced herself to the meeting as she now covers the Pewsey and Marlborough areas for the Neighbourhood Police Teams. Sgt Vincent Logue is now in Devizes and may be there for some time.

Sgt Wallace brought the latest Crime Report which now shows statistical data on a rolling twelve month basis for the current year and the previous year, showing the variance from one twelve month period to the next. It also now shows just the crimes recorded rather than the detection rate as the detection rate figures have historically not given an accurate picture because some crimes are not detected due to insufficient evidence, poor health of the accused, etc. - it did not mean the Police didn't know who had done the crime.

Sgt Wallace ran through the incidents included in the report and explained that the Neighbourhood Police Team is concentrating on being out in the community and as proactive as possible. They are also targeting criminal activity through disruption by having teams on major roads in and out of the area and stopping suspect vehicles. This type of disruption has a positive impact on crime in the area as it affects the plans of the criminals.

A reminder that the Neighbourhood Team is on Facebook and Twitter - which has shown good results in Marlborough particularly with regard to a thief who had been operating there.

In addition, Community Messaging has now been rolled out which enables important crime messages to be instantly disseminated by text and email. Individuals sign up to the service and indicate the areas they are interested in, for example Farmwatch, Horsewatch, Canalwatch, etc.

Paul Oatway commented on the improvement in the reduction of crime as presented on the report and how good the Pewsey Team is.

Peter Deck then continued with the update from the previous PACCS (Pewsey Area Crime & Community Safety) meeting on 6th August. The priorities for the Pewsey East team are burglaries to dwellings and speeding in Milton Lilbourne and Easton Royal. The Pewsey West team's priorities are parking blocking lanes in Woodborough and possible drug use in Pewsey.

Since that meeting, the Tour of Britain went well and the Road Art, sponsored by PCAP, was a great success.

The grant application for patrol bikes for the Wiltshire Fire & Rescue Service to perform safety checks on the boats is progressing and the application is through to the next round. The next PACCS meeting is at Pewsey Parish Office at 2.30pm on Wednesday 12th November, to which all Parish Councils are invited.

5) Neighbourhood Planning - Andrew Lord, North Wessex Downs AONB

Andrew presented on the NWD's position on planning within the North Wessex Downs area, including showing the areas that they would or wouldn't support if development were

proposed, highlighting their experiences and providing advice on the advantages and disadvantages of a Neighbourhood Plan in rural areas.

Discussions on whether parishes in the Pewsey Community Area should go ahead with a Neighbourhood Plan then followed. Andrew advised that queries can be sent to neighbourhood.planning@wiltshire.gov.uk.

The full presentation will be available on the PCAP website shortly.

If anyone has queries about Neighbourhood Planning and their parish, then they can contact Andrew Lord at andrewlord@northwessexdowns.org.uk

6) Flood Action Planning - Renate Malton, Wiltshire Council

Renate informed us of the other members of the Drainage Team at Wiltshire Council, being Steve Scothern (Land Drainage Engineer) and Danny Everett (Principle Drainage Engineer).

A background to last winter's flooding was set out in that 600 properties and businesses were internally flooded which was in fact more than in Somerset.

The focus for the past two years has been to encourage the communities in Wiltshire to be more resilient, through flood planning and/or emergency flood planning.

Groundwater maps are unreliable because the flooding as a result of groundwater can be unpredictable and could be up to 3 months down the line.

Flood emergency plans should include the what, how and who of what to do in an emergency. This would include who the volunteers are and the roles they will take on.

Flood Plans should start with a flood risk assessment which would include whether the flood is from a river (surface) or from springs (ground), what causes it, what are the triggers and where the warning signs are. For example a flood in the basement of a pub in one village meant that the village will flood within the next couple of hours - an important warning sign for everyone.

You should consider insurance for the volunteers and check whether a risk assessment is required for the insurance cover. This might be for jobs such as filling sand bags or flood wardens. There must be no risk for the volunteers, so check their fitness and general health is appropriate for the role you are expecting them to do. A clean history with no convictions may also be required if they are expected to deal with vulnerable people.

Some current initiatives include:

Ditch project - the Parish Councils are best placed to approach the landowners in the first instance to ask them to maintain ditches. An approach from Wiltshire Council is often met with resistance. If there is no success in a Parish Council approach, then contact Wiltshire Council who will help.

Maps - Please record flooding, culverts and drains in your parish and send them in to Renate as this information is invaluable in an emergency or when planning work to relieve flooding.

PEAS - Parish Emergency Assistance Scheme. This is the first aid kit for a community when they have a flood and includes sand and/or gel sacks, tabards, Road Flooded signs, so that a community can get actions underway whilst waiting for external help which can take some time if flooding is widespread in the county.

PEAS information will be sent out with the minutes.

It is important to provide information to residents before, during and after a flood. People need to be ready for a flood and should know what they will need to do.

The Repair & Renew Government grant is now available until 31st March 2015. It can be claimed by anyone who experienced internal flooding in their property or where their septic tank became unusable. You can apply for up to £5k to install resilience and prevention measures.

Businesses can claim up to £2.5k and can claim rate relief from Wiltshire Council.

Flood Planning - Renate Malton and Nick Reid from the Environment Agency can help, either at a Parish or individual level.

Emergency Planning - Surya Subrami

Flood Action Plans should be sent to Danny Everett

Flood Emergency Plans should be sent to Renate Malton - renate.malton@wiltshire.gov.uk

The flood planning at Aldbourne was highlighted as a good example of a flood plan, particularly as they are unable to eliminate flooding and so have to do as much as they can and then implement coping measures. The link to a presentation on the Aldbourne Flood Plan which was presented at the North Wessex Downs AONB meeting this week will be distributed once available.

7) Army Basing Programme

Colin Gale informed the meeting that the plans were going to be presented on 30th July, but they weren't completed. The plans have effectively been completed and will start to be submitted this year, starting with plans for within the bases.

Issues include water extraction, flooding and foul water into the Avon.

The master plan has been done without a final highways plan and only roads south of the developments have been considered, despite requests from this group to look at key junctions to the north.

8) Parish Issues Review

The number of parishes responding to the Issues Report continues to be high and there has been a change in the nature of issues being reported, rather than it necessarily being the same issues every time.

The main areas for issues were again Road Repairs and related issues.

Susie Brew reported that the meetings were continuing with Adrian Hampton and Steve Matthews from Wiltshire Council and that a terms of reference was being put in place. The main action is the production of a report for all the parishes showing the issues that Wiltshire Council has on their system so that the parishes can check for omissions and follow through the proposed issue resolution. Adrian is waiting for the software support team for the Exor system to develop the report and we cannot get it any more quickly.

The other main point is that the Parish Steward allocation system is not working well and so it is being reviewed currently. If anyone has any constructive thoughts on this, then send them through to Susie so they can be included in the meeting.

Dawn Wilson informed the meeting that the Canal & River Trust meetings that are on-going to resolve issues from parishes and other stakeholders in the Kennet & Avon Canal are progressing well.

Caroline Brailey had reviewed the Parish Issues Report and there were a number on the list where the parish had been advised that it could not be progressed. It was agreed that

Caroline and Susie would go through the list and identify those issues to see what might be able to be done as clearly the parishes were still keen to progress things.

Susie advised that all of the issues that had requested help from PCAP had been progressed in one way or another and that the report held the relevant updates for each issue (in the far right hand column against each issue from the previous reporting period of 2014-07 - July).

9) Q&A Community Area Reports

a) Crime and Community Safety - Peter Deck

Dealt with above.

b) Health and Social Care - Dee Nix

There is a county-wide initiative to have as many areas in the county as possible 'Dementia Friendly'. A group has been set up called the Pewsey Vale Dementia Awareness Group - details are on the PCAP website - <http://www.pewseycap.org.uk/pewsey-vale-dementia-awareness-group/>.

Please contact Susie if you are interested in getting involved.

c) Economy - Patrick Wilson

The PCAP website is up and running for resources and information - www.pewseycap.org.uk.

On the website is the Business Matters directory which lists about 450 local businesses in the Pewsey Community Area (and some in the fringes) for free. There are plans to have enhanced listings for a small payment which will go some way to paying for the VisitWiltshire membership and the on-going website costs. Details have yet to be defined and released.

Please have a look at the directory and check that businesses local to your parish are included and listings are accurate. Please also spread the word so that people are using it (e.g. link it to your parish's website).

The Tourism Matters in the Pewsey Vale event was held on 30th September at the Pewsey Heritage Centre and was very well-attended. It looked at the tourism infrastructure in the Pewsey Vale and included speakers from VisitWiltshire and the NWD AONB. PCAP will not be in a position to fund a Pewsey Vale page at VisitWiltshire next year and local businesses will need to contribute if it is to continue.

d) Transport - Colin Gale

One of the subjects covered at the recent meeting with Highways was that of grass cutting, which falls into two types - Highways, done once a year and Amenity, done 13 times a year. Although it is felt that this is not frequently enough in the case of highway cutting, it is unlikely that there will be budget available to increase it. Amenity areas can be swapped around if one area is being cut too often and other areas are not. Steve Matthews at Wiltshire Council will be able to assist in organising this.

The Bus Consultation with Devizes CAP continues. A meeting took place with the PTU at Wiltshire Council to go through the Option C put forward by DCAP and PCAP as a result of the work of Alan James, a consultant working for the Partnerships. There is considerable work for the PTU to achieve the current

timescales for the consultation of this option, and this is largely due to the demise of Hatt's and its aftermath.

Currently, the timetable will mean that the consultation period will run to the end of November, with a drop in session on 11th November in Pewsey and a full meeting with Alan James on 12th November in Devizes, with transport arranged from Pewsey.

It may be that a contract will not be possible due to the difficult commercial position that Wiltshire Council is in after Hatt's went into administration (too expensive, too few service providers). If this were to happen, the current arrangements may extend for up to 2 years with all the problems that old rolling stock will bring. This is not a desirable solution.

e) Planning - Peter Deck

Peter Deck confirmed that the Pewsey Parish Council has submitted the Neighbourhood Development Plan for Pewsey to Wiltshire Council, from where it will go to third party examination. He confirmed that Burbage and Wootton Rivers are looking at an NDP. The Wiltshire Core Strategy is still not signed off and the current sign off date is expected to be the end of the year. There is a review of Limits of Development and Site Allocations currently underway and Pewsey, Burbage, Great Bedwyn, Shalbourne and Upavon should check how and whether this impacts them. <http://www.wiltshire.gov.uk/settlement-boundary-review-leaflet-july-2014.pdf>

f) Education - Nicola Gilbert

There was no update from the Education subgroup.

Dawn Wilson thanked the local schools who so quickly got into the spirit of the Tour of Britain when it passed through the area, and the head teachers, in particular Nicola Gilbert, who energised everyone into painting bikes, dressing windows and so on.

Karen Brown provided an update on the new set up for Youth Services. Karen's new role is that of Community Youth Officer and she enables positive activities for 13 to 19 year olds through the Local Youth Network. The LYN is made up of local organisations and there is a management group within that. Currently, Karen is running a Youth Engagement activity to get input from the young people in the area about what they would like the LYN to deliver.

g) Environment - Carolyn Whistler

The NWD AONB Annual Forum took part yesterday and there were three presenters who were of interest to the Community Area and who Susie is following up.

Twenty-five people took part in the Bees in the Pewsey Vale event run by PEAT.

h) Culture, Heritage & Leisure - Position Vacant

Superstrings are rehearsing at the Scout Hut and there are some places left. If is for children who want to have a go at playing a stringed instrument or for those who already do play. More information and dates - <http://www.superstringsclub.co.uk/>

i) Vice Chair Management Group - Patrick Wilson

Version 15 of the PCAP plan is now available - www.pewseycap.org.uk/wp-content/uploads/2014/10/2014-01-PCAP-Plan-v15.pdf .

j) Treasurer's Report - Vee Thursby

Vee Thursby had forwarded the latest financial statement. Patrick Wilson noted that the invoice from Sue Faux for the Road Art project had not yet been received.

k) WfCAP Report - Dawn Wilson

There is a Wiltshire-wide review of telephone boxes. The person running this at Wiltshire Council is David Bowater. The report of affected phone boxes will be sent out with the minutes. Notices are being put up in all the affected boxes as well.

WfCAP is currently developing a report to demonstrate the value of Community Area Partnerships for Wiltshire Council.

10) Area Board/Council News - Paul Oatway

Paul thanked Karen Brown for her good work on the Local Youth Networks and confirmed that the Bus Consultation is of great concern.

The Pewsey Campus plans have been going round the Community Area to raise awareness, including Pewsey Library and in the parishes. Planning applications for the Campus have been submitted. Part of the Campus work is the installation of new windows in Pewsey Vale School which is now underway and which forms part of the £6 million investment.

The Tourism Matters in the Pewsey Vale event was well attended at the Pewsey Heritage Centre.

Paul asked Parish Councils to think about precept setting for next year as Wiltshire Council has to realise a further £25 million over the next 3 years.

On the phone box review, Paul thought that the boxes often form part of the village scene and so new uses for them should be found if possible, for example having a village map for delivery people to use when they can't find an address. These types of work would be eligible for a Pewsey Area Board grant (subject to the usual conditions).

11) Any other business

Peter Bell - Marden Parish Council - informed the meeting that, although there is opposition from many parishes on the proposed route, as well as from Stonehenge and Avebury, Ian Ritchie is still progressing the Great Stones Way. Paul Oatway confirmed that Wiltshire Council will not support it until alternative routes have been considered. Peter Bell raised concerns that in the booklet on the Great Stones Way, it claims that it 'has received official sanction' and the objective is for the route to achieve National Trail Status. Paul Oatway confirmed that neither he nor Richard Broadhead support the Way and that illegal signs on property should be removed. Tim Fowles - Charlton & Wilsford Parish Council - confirmed that as a landowner on the route, he has not been contacted by the Great Stones Way people.

12) Items for Next Agenda

None raised.

The meeting ended at 9pm.

Next PCAP meeting: Thursday 8th January 2015 at 7pm at Marden Village Hall
Next meeting will be held on Thursday 8th January 2015 at
Marden Village Hall, Wiltshire SN10 3RQ
at 7pm

Future dates and venues are available on the website -
www.pewseycap.org.uk/events

Contact: Susie Brew - PCAP Coordinator pcap@hotmail.co.uk

Signed _____ Date _____

Dawn Wilson, Chair PCAP

Future meetings:

8th January 2015 – 7pm – at Marden Village Hall

26th February 2015 – 7pm – at Great Bedwyn Memorial Hall

30th April 2015 – 7pm – at Wootton Rivers Village Hall