

## PEWSEY COMMUNITY AREA PARTNERSHIP (PCAP)

Thursday 24<sup>th</sup> July 2014  
7pm at Milton Lilbourne Village Hall

### MINUTES

#### Present

Patrick Wilson	Pewsey and District Chamber of Commerce, PCAP Vice Chair & Acting Chair
Cllr Peter Deck	Pewsey PC and Sub Group Lead - Planning and Crime & Community Safety
Cllr Colin Gale	Rushall Parish Council, CATG Chair, Sub Group Lead - Transport
Cllr Steve Hepworth	Alton Parish Council
Cllr Margaret Holden	Easton Parish Council
Cllr Dawn Wilson	Wilcot & Huish (With Oare) Parish Council, WfCAP, PCAP Chair
Cllr Carolyn Whistler	North Newnton Parish Council, PCAP Sub Group Lead - Environment
Cllr Christopher Beese	Charlton & Wilsford Parish Council
Cllr Adam Pratt	Stanton St Bernard Parish Council
Cllr Keith Hound	Upavon Parish Council
Cllr Paul Oatway	Wiltshire County Council
Hew Helps	Member of the Public Easton Royal
Susie Brew	PCAP coordinator & Grafton Parish Council

#### 1) Welcome and Introductions

The Vice-Chairman welcomed everyone to the meeting and asked everyone to introduce themselves.

#### 2) Minutes

The Minutes of the PCAP meeting of Thursday 24<sup>th</sup> April 2014 were approved and signed off, following an amendment to the attendee list.

#### 3) Apologies for Absence

Apologies were received from Nicola Gilbert, Vee Thursby, Dee Nix, Caroline Brailey, Col Gosling, Sgt Vincent Logue, Paul Mills (Chirton & Conock PC).

#### 4) Declarations of Interest

None received.

#### 5) Election of Chairman

Susie Brew notified the meeting that a nomination for the role of Chair of PCAP had been received from Dawn Wilson. No other nominations had been received. Carolyn Whistler proposed that Dawn Wilson be selected as Chair, which was seconded by Patrick Wilson and voted unanimously. Dawn took over the meeting as Chair from this point.

#### 6) Parish Issues Review

The number of parishes responding to the Issues Report has steadily increased (February 4, April 8, July 12 out of 24 Parish Councils).

The main areas for issues were again Road Repairs and related issues.

Susie Brew reported that following the meeting at Devizes on 27<sup>th</sup> May (Highways & Streetscene) and the report to the Pewsey Area Board on 12<sup>th</sup> May, there have been two meetings with Adrian Hampton and Steve Matthews from Wiltshire Council. Attending these meetings are Colin Gale, Caroline Brailey, Dawn Wilson, Paul Oatway and Susie Brew.

Wiltshire Council has acknowledged the problems and is keen to work with the Pewsey Community Area to help improve the situation.

Progress has been made in terms of visibility of the maintenance programme and the work pipeline for Wiltshire Council Highways. The system which holds all work is the Exor system and Adrian has agreed that at the next meeting (tbc) an example report of the data for the Pewsey Community Area will be presented so that PCAP can advise on the data required. A process for the report to be sent out to the parishes will be agreed and Wiltshire Council will run this as a pilot for other Community Areas in Wiltshire.

Christopher Beese asked whether there is a point at which we set a deadline for Highways to get the backlog and issues with their subcontractor resolved. Dawn Wilson and Susie Brew felt that it would be better to continue to work with the Council to get the information out to the parishes.

The list of major road repairs for 2014 and 2015 was agreed at the Pewsey Area Board on 12<sup>th</sup> May.

Carolyn Whistler said that the recent Community Day at North Newnton was very successful. It was agreed that any good news from the parishes should be fed back to the Highways team.

Other issues from previous reports are progressing where assistance has been requested.

## 7) Q&A Community Area Reports

### a) Crime and Community Safety - Peter Deck

Peter Deck reported that the last PACCS meeting on 30<sup>th</sup> April saw the set up of a regular Canal Forum which is owned by the CRT (Mathew Symonds). This is a very positive move and they have already held the first of their meetings from which a number of initiatives have been identified.

In addition, Mike Franklin from the Wiltshire Fire & Rescue Service is working with Susie Brew to identify funding for a safety programme, checking fire and carbon monoxide alarms on canal boats.

Colin Gale raised the recent issue of the large group of travellers who set up at the Woodbridge Inn and who caused criminal damage to a vehicle in Rushall, as well as other anti-social behaviour, including the Woodbridge Inn having to close its doors until the travellers had moved on. Peter Deck confirmed that this is an agenda item for the next meeting.

The next PACCS meeting is on Wednesday 6<sup>th</sup> August at 2.30pm in the Pewsey Parish Office. All parishes are welcome to attend.

### b) Health and Social Care - Dee Nix

Dee has been away and will be back at the end of August and would value some assistance on the Health & Social Care brief.

**c) Economy - Patrick Wilson**

The AMT benchmarking report is now available.

Work has been completed on collating business information in the Pewsey Community Area for inclusion in the Business Directory. The website is underway and will host the business directory.

The Tour of Britain cycling race will be coming through on Friday 12<sup>th</sup> September - from Devizes to Hungerford, via the centre of Pewsey and the A338 through to Hungerford. It was agreed that it was important for all parishes along the route to understand the safety precautions (barriers, road closures, etc) being put in place and also for any economic benefits to be identified such as advertising along the route.

Dawn Wilson will check with Caroline Brailey to see whether there is a central committee dealing with the race and to ensure that Pewsey Community Area is involved and informed.

**d) Transport - Colin Gale**

The alternative proposal has been put forward to the Public Transport Unit (PTU) at Wiltshire Council. The review was performed at short notice, with very tight timeframes, but all the agreed dates were met.

The report is very interesting and covers all the main issues and opportunities for the bus routes. The ability to provide an evening service is somewhat compromised given the constraints imposed by Wiltshire Council but by providing a later bus to meet the London train in Pewsey, it goes part way to meet the requirement on some evenings and runs later on other evenings.

One of the major issues that has been highlighted is that the responsibility of Wiltshire Council to provide school transport conflicts with the ability to deliver a usable service at peak time (before 9am) to other users.

Colin encouraged everyone to read the report and the summary provided by Kate Freeman from the Devizes Community Area Partnership. This work has been a good example of CAPs working together - Pewsey CAP was very fortunate that there was such depth of knowledge within the Devizes CAP and acknowledged the good work done by Alan James and Kate Freeman.

Two other important changes that have been achieved are that the consultation period has been extended to the end of September and the tender process will now run separately to the consultation period rather than concurrently.

Susie will send out the reports to the parishes in the next few days.

Road repairs had already been discussed under agenda item 5.

**e) Planning - Peter Deck**

Peter Deck confirmed that the Pewsey Neighbourhood Development Plan is now on line on the parish website and any parishes wishing to develop their own plan are welcome to use it.

Pewsey Parish Council is just going through its first example of permitted development, being a change of a first floor shop to accommodation.

**f) Education - Nicola Gilbert**

There was no update from the Education subgroup.

Dawn Wilson advised that the Youth Action Group (YAG) will be running the Have a Go scheme this year. This is aimed at 12 to 17 year olds and provides them with opportunities to try their hand at sports and other activities, free of charge - for example rifle shooting, bike maintenance, working in the fire station.

If you have an idea for an activity that could be included in the programme, please contact Karen Brown - [karen.brown@wiltshire.gov.uk](mailto:karen.brown@wiltshire.gov.uk).

The schedule of activities - which must be booked - is on the Pewsey Carnival website - <http://www.pewsey-carnival.org.uk/wordpress/index.php/childrens-carnival-events/have-a-go-at-carnival-hagac/> - and runs from 26<sup>th</sup> August to 19<sup>th</sup> September.

**g) Environment - Carolyn Whistler**

The recent State of Nature survey has been promoted and run locally by Pewsey Environmental Action Team (PEAT).

Promotion of energy saving and green energy is on-going with a number of events taking place in Pewsey.

Wiltshire Council is currently running a public consultation on the green bin service and it is important that Parish Councils encourage their residents to complete the survey which closes on 1<sup>st</sup> September - <http://www.wiltshire.gov.uk/latestnews.htm?aid=153309>.

Andrew Lord, Planning Advisor at the North Wessex Downs AONB, would like to present at the next PCAP meeting if it was felt to be useful. Carolyn will speak to Andrew to identify what topics he thinks might be valuable and this will be sent round to the Parish Councils for feedback.

**h) Culture, Heritage & Leisure - Position Vacant**

No update.

**i) Vice Chair Management Group - Patrick Wilson**

Recent storms have highlighted two potential issues. The first is that the clearing of gullies and ditches has in some cases not been completed since the floods earlier in the year and so flooding reappeared. The second is that some gullies and ditches that had been cleared have since become silted up and caused flooding.

Colin Gale and Peter Deck highlighted areas that re-flooded during the recent thunder storms.

Patrick Wilson advised that all Parish Councils must ensure that they have reviewed their flooding situation and that they have an up to date flood action plan (see Great Bedwyn and Pewsey parish websites for good examples of this). Once the listing of works orders from Wiltshire Council is available, it will enable parishes to ensure that any actions from the flood action plans for their (and their neighbouring) parishes are being addressed and to prioritise accordingly.

PCAP has written a letter to Thames Water to support Little Bedwyn's concerns that capacity at the Little Bedwyn Pump House has not been addressed.

Version 13 of the PCAP plan is now available.

**j) Treasurer's Report - Vee Thursby**

Vee Thursby had forwarded the latest financial statement. No issues were raised.

The request for budget has been agreed by the Pewsey Area Board for 2014/2015 which will enable the planned work (such as the website) to go ahead.

**k) WfCAP Report - Dawn Wilson**

WfCAP is now a charitable incorporated organisation which has enabled them to access sources of funding that previously were not available.

WfCAP held a Health Forum on 20<sup>th</sup> May in Devizes. Health Trainers have been recruited across Wiltshire to work with GP surgeries.

On 18<sup>th</sup> June, WfCAP held a joint event (A Sense of Place) with the RSA to engage with campuses and the public. All the campuses across Wiltshire are different and WfCAP promoted this aspect through this forum.

**8) Area Board/Council News - Paul Oatway**

Paul confirmed that he has been working extensively on the Standards Committee. There have been no controversial planning applications in the Eastern Planning area.

Plans for the Pewsey Campus will be on display at the next Area Board on Monday 15<sup>th</sup> September at Pewsey Vale School. There will not be further public consultation before the planning applications are submitted as the planning process allows for public response and input.

Peter Deck and Colin Gale raised concerns about what will happen when the Shak is closed on 26<sup>th</sup> September and Paul Oatway confirmed that alternative sites for youth activities as an interim measure are being identified.

Dawn Wilson confirmed that with the changes to the way in which Youth Services are being delivered, Pewsey is looking at Tidworth and how they have implemented the changes there.

**9) Any other business**

The timing for the planning meeting for the Army Basing Programme at City Hall in Salisbury on 30<sup>th</sup> July has been moved to 2pm so that it doesn't conflict with the WW1 Memorial Service at Tidworth. Colin Gale raised concerns that the issues regarding highways that had been raised by the parishes in the Pewsey Community Area have not been addressed and Colin (or Paul Oatway) will look to speak at the planning meeting to raise this point.

**10) Items for Next Agenda**

Army Basing Programme  
North Wessex Downs AONB

The meeting ended at 8:45pm.

**Next meeting will be held on Thursday 16<sup>th</sup> October 2014 at  
Upavon Village Hall, 9 Andover Road, Upavon, Pewsey, Wiltshire SN9 6EB  
at 7pm**

**Contact: Susie Brew - PCAP Coordinator [pcap@hotmail.co.uk](mailto:pcap@hotmail.co.uk)**

Signed \_\_\_\_\_ Date \_\_\_\_\_

Patrick Wilson, Acting Chairman PCAP

Future meetings:

16th October 2014 – 7pm – at Upavon Village Hall